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SELKIRK COMMON GOOD FUND SUB-COMMITTEE WEDNESDAY, 7 JUNE 2023

A MEETING of the SELKIRK COMMON GOOD FUND SUB-COMMITTEE will be held via MICROSOFT TEAMS on WEDNESDAY, 7 JUNE 2023 at 3.00 pm

All Attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days.

J. J. WILKINSON,
Clerk to the Council,

30 May 2023

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	Minute and Action Tracker	10 mins
	(a) Minute (Pages 3 - 8) Minute of Meeting held on 15 February 2023 to be agreed and signed. (Copy attached).	5 mins
	(b) Action Tracker (Pages 9 - 12) Review Action Tracker. (Copy attached.)	5 mins
5.	Monitoring Report for 12 Months to 31 March 2023 (Pages 13 - 32) Consider report by Acting Chief Financial Officer. (Copy attached.)	10 mins
6.	Property Consider update by Property Officer.	15 mins
7.	Applications for Financial Assistance	
	(a) Selkirk Silver Band (Pages 33 - 44)	10 mins

	Consider request for financial assistance from Selkirk Silver Band. (Copy attached.)		
	(b) Selkirk Royal Burgh Ex Standard Bearers Association Consider request for financial assistance from Selkirk Royal Burgh Ex Standard Bearers Association. (Copy attached.)	(Pages 45 - 54)	10 mins
8.	Any Other Items Previously Circulated		
9.	Any Other Items which the Chairman Decides are Urgent		
10.	Items Likely to be taken in Private Before proceeding with the private business, the following motion should be approved:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act.”		
11.	Private Minute and Action Tracker		7 mins
	(a) Private Minute Private Minute of Meeting of 15 February 2023 to be agreed and signed. (Copy attached.)	(Pages 55 - 56)	2 mins
	(b) Private Action Tracker Review Action Tracker. (Copy attached.)	(Pages 57 - 62)	5 mins
12.	Property Consider update by Estates Surveyor and Property Officer.		20 mins

NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

Membership of Committee:- Councillors C. Cochrane (Chair), L. Douglas, E. Thornton-Nicol and Community Councillor I. King

Please direct any enquiries to Declan Hall 01835 826556
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**SCOTTISH BORDERS COUNCIL
SELKIRK COMMON GOOD FUND SUB COMMITTEE**

MINUTE of Meeting of the SELKIRK
COMMON GOOD FUND SUB COMMITTEE
conducted remotely by Microsoft Teams on
Wednesday 15 February 2023 at 15.00 pm.

Present:- Councillors C. Cochrane (Chair), L Douglas and E. Thornton-Nicol and
Community Councillor I. King
In Attendance:- Acting Chief Financial Officer, Chief Legal Officer, Estates Surveyor (T. Hill),
Property Officer (G. Smith), Solicitor (J. Webster) and Democratic Services
Officer (D. Hall).

ORDER OF BUSINESS

The Chair varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting.

1. **MINUTE.**

There had been circulated copies of the Minute of the meeting held on 7 December 2022. Community Councillor King highlighted that he continued to have concerns regarding the fullness of coverage with regard to his insertions at previous meetings, in particular as they related to sustainability. The Democratic Services Officer explained that an action tracker would be included in future meetings of the Selkirk Common Good, which would pick up formally agreed decisions and actions and track their progress. Regarding the application form for funding which would be submitted to the Common Good when applying for a grant, Community Councillor King disputed the explanation on the form which stated that Scottish Borders Council was the owner of the Common Good Fund. The Members of the Royal Burgh of Selkirk and District Community Council had expressed horror that SBC claimed to be the owner of the Selkirk Common Good Fund. The Chief legal Officer explained that as a matter of law the assets of the Selkirk Common Good did not belong to the people of Selkirk. The Fund belonged to Scottish Borders Council, who had a legal duty to administer the Fund for the benefit of the people of Selkirk. Whilst there was a commonly held view amongst the community that the Fund was not owned by SBC, the legal reality was, according to the Chief Legal Officer, clear to the contrary. The Chief Legal Officer indicated that she was content to examine the form of words within the form. Community Councillor King requested that a full explanation of the legal basis, including reference to the legal code and origins of SBC's claim, for SBC's position on ownership of the Selkirk Common Good Fund was provided to him.

DECISION

AGREED to approve the Minute of 7 December 2022 for signature by the Chairman.

2. **MONITORING REPORT FOR 9 MONTHS TO 31 DECEMBER 2022 AND PROPOSED BUDGET FOR FINANCIAL YEAR 2023/24**

There had been circulated copies of a report by the Acting Chief Financial Officer which provided details of income and expenditure for the Selkirk Common Good Fund for the nine months to 31 December 2023, a full year projected out-turn for 2022/23, projected balance sheet values as at 31 March 2023, and proposed budget for 2023/23. Appendix 1 to the report provided the projected income and expenditure position for 2022/23. That showed a projected surplus of £16,058 for the year, which was less than the previously reported surplus on 7 December 2022 as a result of increases to the Central Support Charge and the property repairs budget. The projected balance sheet value as at 31 March 2023 was

provided in Appendix 2 to the report, which showed a projected decrease in reserves of £94,023. A breakdown of the property portfolio showing projected rental income and projected net return for 2022/23 and actual property income to 31 December 2023 was provided in Appendix 3a, and a breakdown of the property portfolio showing projected property expenditure for 2022/23 and actual property expenditure to 31 December 2023 was provided in Appendix 3b. A breakdown of the property portfolio showing projected property valuations at 31 March 2023 was provided in Appendix 4 to the report. Appendix 5 showed to the value of the Aegon Asset Management Investment Fund to 31 December 2022. The Acting Chief Financial Officer, Ms Suzy Douglas, presented the report and explained that previously the Central Support Charge had been assumed to be 2%, but following the agreed pay award, had been adjusted to 5%. In response to a question regarding whether the list of Common Good owned assets was up to date, Ms Douglas confirmed that the list of assets was full and comprehensive. Regarding whether the property opposite old Sainsbury's, the fire station, was on the list of Common Good assets, Ms Douglas undertook to investigate the status of the old fire station and provide a response at a future meeting. The Chair explained that, based on previous discussions, it was not clear that the old municipal buildings belonged to the Common Good.

DECISION

(a) AGREED:-

- (i) the projected income and expenditure for 2022/23 in Appendix 1 to the report as the revised budget for 2022/23; and**
- (ii) the proposed budget for 2023/24 as shown in Appendix 1 to the report.**

(b) NOTED:-

- (i) the projected balance sheet value as at 31 March 2023 in Appendix 2 to the report;**
- (ii) the summary of the property portfolio in Appendices 3 and 4 to the report; and**
- (iii) the current position of the Aegon Asset Management Investment Fund in Appendix 5 to the report.**

DECLARATION OF INTEREST

Councillor Douglas and Community Councillor King declared an interest in respect of Section 5 of the Councillors Code of Conduct and the meeting during the discussion below.

3. SELKIRK HILL MANAGEMENT GROUP

There had been circulated copies of a letter which requested that the Selkirk Common Good pay its annual maintenance grant for 2022 to the Selkirk Hill Management Group. The Grant was for the value of £10,000 for the continued upkeep of Selkirk Hill. Copies of Selkirk Hill Management Group's accounts up to 30 April 2022 had also been circulated with the agenda. The Solicitor explained that in 2013/14 there had been agreement to pay the grant each year without an application to the Sub-Committee. That agreement had expired in 2019, however the grant had continued to be paid annually. Members highlighted that the solution to maintenance of the hill offered by the Group represented good value for money. Councillor Thornton-Nicol, seconded by Councillor Cochrane proposed that the grant for 2022 be paid, and that the five year rolling payment agreement be resurrected and reinstated, on the condition that the Group continued to submit its annual accounts. This was unanimously approved. Mr Gordon Edgar joined the meeting to answer questions, and expressed thanks that the issue was resolved.

**DECISION
AGREED:-**

- (a) to pay the £10,000 maintenance grant to the Selkirk Hill Management Group for 2022; and
- (b) that the Solicitor would draw up a five year agreement for the payment of the grant for the subsequent five years.

MEMBER

Councillor Douglas and Community Councillor King re-joined the meeting.

DECLARATION OF INTEREST

Councillor Cochrane declared an interest in respect of Section 5 of the Councillors Code of Conduct and left the meeting during the discussion below.

CHAIRMAN

Councillor Douglas acted as Chair in the absence of Councillor Cochrane.

4. APPLICATION FOR FINANCIAL ASSISTANCE

4.1 With reference to paragraph 5 of the Minute of the meeting held on 19 February 2020 and paragraph 7 of the Minute of the meeting held on 8 December 2021 there had been circulated copies of an application for financial assistance from Selkirk Means Business Ltd (Selkirk Business Improvement District) for £9,995 for the replacement and extension of CCTV provision in Selkirk Town Centre. Copies of the latest accounts, complaints policy, access permissions, access policy, access form, security policy framework, procedures for operation, code of practice, destruction policy, retention policy, security policy, training policy, CCTV privacy notice and the proposed CCTV solution had also been circulated. The group had previously applied and the grant had been approved subject to conditions regarding.... Mr David Anderson of the group and Ms Sarah Macdonald, the project manager were present to provide insight into the application. Ms Macdonald explained that Selkirk BIDs had a remit as a company to explore opportunities to see if there was interest in the town to install a replacement CCTV system in Selkirk. Social media polls had indicated high levels of support. Work had been progressing prior to the outbreak of the Covid-19 pandemic, which had halted work and caused prices to rise and other associated difficulties. Ms McDonald was confident that the paperwork which had been submitted alongside the application satisfied the conditions which were set out by the Committee at its meeting on 19 February 2020. Considerable resources, both financial and volunteer time, had been deployed to put in place the necessary permissions and paperwork required for approval. Despite the funds which had been raised by the BIDs levy, the funding secured for the project remained approximately £10,000 below what was required. Mr Anderson explained that a number of the final documents required would be completed if agreement was granted. Regarding Scottish Borders Council's plans to undertake a feasibility study on installing new CCTV systems in the major towns of the region, Members explained that the plans were at a nascent stage, and stressed that the funding which had been proposed in the budget would only cover the feasibility study, not the installation of systems. In response to a question regarding access to the base unit, Mr Anderson confirmed that access to the system would not be possible without access permissions being granted. Councillor Thornton-Nicol highlighted that approval for the application should be granted as all of the issues which had been outstanding in 2019 had been addressed by the paperwork submitted, answers provided, and undertakings to complete and provide remaining documentation.

4.2 The Chief Legal Officer explained that approval for the system at Newcastleton had been subject to stringent conditions on paperwork due to the privacy concerns inherent to CCTV

systems and public organisations. Approval could not be provided without a fully completed Data Protection Impact Assessment (DPIA). Evidence of approval from all of the property owners was also required. The application to the Sub-Committee had been in the name of the BIDS Company, and would need to be amended prior to approval to reflect that Selkirk Means Business had undertaken to comply with all of the relevant conditions. Mr Anderson confirmed that the application should have been in the name of Selkirk Means Ltd, and that he was happy to amend the application, and all other relevant paperwork and documentation, accordingly. Community Councillor King explained that the community of Selkirk welcomed the project and expressed that if all of the necessary planning permissions were in place and legal concerns addressed then he would welcome the project. Concerns were expressed about placing equipment on lighting columns as an interim solution due to wind elements sustaining weight loads. Ms MacDonald explained that the new CCTV system would replace units which were already in place and, assurance has been provided by Mr Alex Young of SBC. Documentation of that assurance would be provided to SBC's legal department. Planning permission for the locations had been approved at the end of the previous year, and conversations were ongoing with BEAR Scotland regarding the use of light columns. Ms MacDonald provides assurances that the necessary permissions were in place and that the cameras which would be used in the new system were lightweight and that concerns regarding weight on columns would be clarified prior to installation. Community Councillor King stressed that any installation on a listed building, even if pre-existing, would be considered as vandalism without explicit approval. Mr Anderson confirmed that planning permission had been granted approximately one year previously and that the appropriate paperwork had been completed regarding the structural integrity of the light poles their ability to accommodate the cameras. In response to a question regarding maintenance of the system, Mr Anderson confirmed that conversations had been held with Alloa BIDS, who had run a system for a 5 years. They had budgeted £500 per year for maintenance, and a similar budget would be required for the Selkirk system. Mr Anderson explained that the use of sponsorship was being explored, and that he was happy to provide written assurance that he would provide funding for maintenance if required. Ms Webster explained that it was not possible to charge individuals for subject access requests. Mr Anderson informed the meeting that due to the timeframe of the BIDs coming to an end, discussions needed to be undertaken with the members of the BIDs regarding an extension to the articles of association in order for the CCTV system project to proceed as planned. The Chief Legal Officer advised Selkirk Means Business to seek legal advice on extending their ability to retain the BIDs funding and use it for the project beyond the lifetime of the BIDs.

- 4.3 The Chief Legal Officer outlined the appropriate legal conditions that needed to be put in place prior to approval, and undertook to provide Selkirk Means Business Ltd a comprehensive outline of all the requirements by the close of business on Monday, 20 February 2023. Councillor Thornton-Nicol, seconded by Councillor Douglas proposed that the application for funding for £9,995 be approved, subject to the Chief Legal Officer being satisfied that all of the appropriate legal conditions were met. Authority was delegated to the Chief Legal Officer to notify Selkirk Means Business of the full list of conditions by Monday, 20 February 2023, and to determine that once those conditions that the grant could be paid. An additional condition was specified that the funding provided would be earmarked for this project, used for the specified purpose, and in the event that it was not used then returned

AGREED:-

- (a) **to approve the grant of £9,995 to Selkirk Means Business Ltd subject to the receipt of:**

- (I) satisfactorily completed Data Protection Impact Assessment by Scottish Borders Council's Legal Department;
 - (II) corrected and updated documentation related to the system, and
 - (iii) evidence of permission from all of the property owners, including Scottish Borders Council, where CCTV would be hosted.
- (b) to delegate authority to the Chief Legal Officer to:
- (I) determine and notify Selkirk Means Business Ltd of an exhaustive list of conditions required for approval by close of business on Monday, 20 February 2023;
 - (II) decide whether the exhaustive list of conditions had been met; and
 - (III) to authorise payment to Selkirk Means Business if the conditions were met.
- (c) that the grant funding had to be used for the specified purpose of the CCTV System project within one year or returned.

MEMBER

Councillor Cochrane re-joined the meeting and assumed the Chair.

5. **PRIVATE BUSINESS
DECISION**

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in the appropriate paragraphs of Part I of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

6. **PRIVATE MINUTE**

The Private section of the Minute of the Meeting held on 7 December 2022 was approved signature by the Chair.

7. **PROPERTY**

The Sub-Committee received an update on private matters relating to Common Good owned property and approved various maintenance works.

The meeting concluded at 4.55 pm.

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SCOTTISH BORDERS COUNCIL

ACTION TRACKER (PUBLIC BUSINESS)

SELKIRK COMMON GOOD FUND SUB-COMMITTEE – 2022 onwards

Notes:-

Items for which no actions are required are not included

NO.	MINUTE PARAGRAPH NUMBER, TITLE AND DECISION REQUIRING ACTION	DEPARTMENT	RESPONSIBLE OFFICER	OUTCOME
15 February 2023				
2. MONITORING REPORT FOR 9 MONTHS TO 31 DECEMBER 2022 AND PROPOSED BUDGET FOR FINANCIAL YEAR 2023/24	Paragraph 2: Ms Douglas undertook to investigate the status of the old fire station and provide a response at a future meeting	Finance	Suzy Douglas	
3. SELKIRK HILL MANAGEMENT GROUP	3. DECISION - AGREED- (a) to pay the £10,000 maintenance grant to the Selkirk Hill Management Group for 2022;	Democratic Services	Declan Hall	Email sent to Business Support requesting payment. Payment made 16/03/23
	3 DECISION – AGREED (b) - that the Solicitor would draw up a five year agreement for the payment of the grant for the subsequent five years	Legal	Jane Webster	Minute of agreement drafted, finalisation required
4. APPLICATION FOR FINANCIAL ASSISTANCE	4. DECISION – AGREED (a) to approve the grant of £9,995 to Selkirk Means Business Ltd subject to the receipt of: (I) satisfactorily completed Data Protection Impact Assessment by Scottish Borders Council’s Legal Department; (II) corrected and updated documentation related to the system, and (iii) evidence of permission from all of the property owners, including Scottish Borders Council, where CCTV would be hosted.	Legal		Funds released end of March 2023
7 DECEMBER 2022				

4. SELKIRK REGENERATION	Para 4 – DECISION - AGREED that the Solicitor would write a formal letter to Selkirk Regeneration which would provide notification of the approval in principle and outline the appropriate legal conditions that the approval was subject to.	Legal	Jane Webster	Letter issued 28/2/23
5 URGENT BUSINESS	Para 5.1 – DECISION - AGREED a discussion on the Selkirk Hill Management Group Maintenance fee would take place at the next meeting of the Selkirk Common Good Fund Sub-Committee	Democratic Services	Declan Hall	Item on the agenda of the meeting held on 15 February 2023
15 SEPTEMBER 2022				
1. CONSULTATION ON HERITABLE AND MOVEABLE ASSET REGISTERS FOR FORMER BURGH OF SELKIRK	Para 1. – DECISION – AGREED (b) to approve the content of the final list of heritable and moveable property assets held by the Council within the former Burgh of Selkirk, as set out in Appendix 2 to the report, amended to include the Library, the Governor’s House and the Municipal Buildings as Other Assets Of Note; and	Legal	Hannah Macleod	Council agreed at its meeting held on 29 September 2022 to approve the contents of the list, and publish the Common Good Register
31 AUGUST 2022				
1. FINANCIAL ASSISTANCE	Para 4.1 – DECISION – AGREED to grant to Selkirk Musical Theatre Company the total sum requested of £1,500.	Democratic Services	Declan Hall	Payment email sent to Business Support
2. SHAWBURN TOLL AND EMBANKMENT	Para 5. – DECISION – AGREED that the Estates Strategy Manager would instruct the Parks Department of Scottish Borders Council to carry out works to tidy up the ground and shrubbery at Shawbank Toll and Embankment prior to the Common Riding Event of 2023	Estates	Norrie Curtis	Tricia Hall has advised that the action has been completed.
15 JUNE 2022				
2. MINUTE	Para 2.2- DECISION – AGREED Ms Webster, Solicitor raise the matter of insurance for artefacts with the Principal Solicitor and report back to a future meeting	Legal	Jane Webster	Hannah Macleod left SBC, matters outstanding.
	Para 2.3 - DECISION - Ms Hill, Estates Surveyor contact the Lease holder of the Court House Coffee shop to ascertain whether the lease was	Estates	Tricia Hill	2.3 – court house lease discussed at special meeting held

	to be terminated and report back to the next meeting			on 14 November 2022.



MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2023

Report by Acting Chief Financial Officer

SELKIRK COMMON GOOD FUND SUB-COMMITTEE

7 June 2023

1 PURPOSE AND SUMMARY

- 1.1 This report provides the details of the income and expenditure for the Selkirk Common Good Fund for the year 2022/23 including balance sheet values as at 31 March 2023, a full year projected out-turn for 2023/24 and projected balance sheet values as at 31 March 2024.**
- 1.2 Appendix 1 provides the actual income and expenditure position for 2022/23. This shows a surplus of £46,456 for the year, which is better than the previously reported surplus on 13 February 2023, as a result of an increase in income due to the payment from Scottish Water for temporary occupation at South Common Farm.
- 1.3 Appendix 2 provides a projected balance sheet value as at 31 March 2023. It shows a decrease in reserves of £124,750.
- 1.4 Appendix 3a provides a breakdown of the property portfolio showing actual rental income and net return for 2022/23.
- 1.5 Appendix 3b provides a breakdown of the property portfolio showing actual property expenditure for 2022/23.
- 1.6 Appendix 4 provides a breakdown of the property portfolio showing actual property valuations at 31 March 2023.
- 1.7 Appendix 5 shows the value of the Aegon Asset Management Investment Fund to 31 March 2023.

2 RECOMMENDATIONS

- 2.1 I recommended that the Common Good Fund Sub-Committee:**
 - (a) Notes the actual income and expenditure for 2022/23 in Appendix 1;**
 - (b) Agrees the projected income and expenditure for 2023/24 in Appendix 1 as the revised budget for 2023/24;**
 - (c) Notes the projected balance sheet value as at 31 March 2023 in Appendix 2;**

- (d) Notes the summary of the property portfolio in Appendices 3a, 3b and 4; and**
- (e) Notes the current position of the Aegon Asset Management Investment Fund in Appendix 5.**

3 BACKGROUND

3.1 This report provides the Committee with financial information for the period to 31 March 2023 and projections to 31 March 2024. The report also contains a projected balance sheet for the Common Good Fund as at 31 March 2024.

4 FINANCIAL POSITION 2022/23

4.1 Appendix 1 provides details on income and expenditure for the 2022/23 financial year, which resulted in a surplus of £46,456, as well as projections for 2023/24.

4.2 Income & Expenditure – Property Income

Rental income for 2022/23 is shown in Appendices 1 & 3a, with Appendix 3a detailing the actual annual rental income by individual property. Actual income is reported on a cash basis until the year end with quarter 4 reports incorporating any annual adjustments for prepayments and accruals.

4.3 Income & Expenditure – Non-Property Related Income

- (a) The projected out-turn position shows an amount of £1,188 relating to interest receivable on cash held by SBC. This is higher than the projected figure due to the improvement in interest rates. Also included are dividends from the Common Good Fund's investment in Aegon Asset Management amounting to £12,359, with the projection for 2023/24 remaining at the 5% target and the monthly distribution profile projections provided by Aegon. The position will be monitored closely with Aegon Asset Management.
- (b) Included within other income is a rebate from Aegon Asset Management of £233 which, along with the £64 received in March 2022, has been re-invested to purchase an additional 305 units. Rebate income received in March 2023 of £58 has been accounted for within income, but the corresponding 60 units were not purchased until April 2023.

4.4 Income & Expenditure – Property Expenditure

- (a) The property expenditure for 2022/23 is shown in Appendices 1 & 3b, with Appendix 3b detailing the actual property expenditure by individual property. Actual expenditure is reported on a cash basis until the year end with quarter 4 reports incorporating any annual adjustments for prepayments and accruals.
- (b) The total proposed budget for 2023/24 is shown in Appendix 1.
- (c) Appendices 3a and 3b show a full breakdown of the projections for property rental and repairs for 2023/24. These will be revised as further information is received.

4.5 Income & Expenditure – Grants & Other Donations

The grants and other donations approved and distributed to 31 March 2023, are shown below:

Grant Recipients	Approved	£
Approved and Paid to 31 March 2023		
Interest Link Borders	09/02/22	2,500
Selkirk Musical Theatre Company	31/08/22	1,500
Scott's Selkirk Association	31/08/22	500
Selkirk Means Business	15/02/23	9,995
Scotts Selkirk/ Green Hut Notional Rent		2,350
Total Paid to 31 March 2023		16,845
Approved Budget 2022/23		20,650
(Unallocated)/Overallocated Budget		(3,805)

4.6 Income & Expenditure – Central Support Service Charge

The proposed charge for 2023/24 is currently estimated using a 2% uplift on the 2022/23 charge. This is subject to revision once the 2023/24 pay award is confirmed and a full Service Charge Review has been completed and approved by Council.

4.7 Income & Expenditure – Depreciation Charge

The projected depreciation charge for the year is £139,276, an increase of £29,195 due to upward revaluations on the properties owned by the Common Good. This is not a cash transaction and is off-set by a corresponding contribution from the Revaluation Reserve at the end of the financial year.

4.8 Appendix 2 provides the actual balance sheet value as at 31 March 2023 and a projected balance sheet as at 31 March 2024.

4.9 Balance Sheet – Fixed Assets

All fixed assets of the Common Good Fund are revalued every 5 years as part of the Council's rolling programme. The fixed assets were revalued at 1 April 2019. Appendix 4 shows the actual values of the individual properties at 31 March 2023, actual depreciation charges for 2022/23 and projected values at 31 March 2024.

4.10 Balance Sheet – Investment Fund

The fund has a 11.69% unrealised loss in market value since investment, largely due to continued volatility in investment markets. Overall, however, taking account of the income received the fund has achieved a return of 13.46% since investment in February 2018.

4.11 Balance Sheet – Cash Balance

The cash held by the fund is £91,046 at 31 March 2023 and is detailed below:

Cash Balance	£
Opening Balance at 1 April 2022	57,102
Projected Surplus for year from Income & Expenditure statement	46,456
Net Cash Movement in Debtors/Creditors	(12,215)
Rebate Investment in Aegon	(297)
Projected Closing Balance at 31 March 2023	91,046

4.12 Balance Sheet – Capital Reserve

The movement in the Capital Reserves includes the unrealised gain for the Aegon Asset Management Fund as at 31 March 2023, but due to the nature of the markets no estimate has been made for the future year's movement.

5 IMPLICATIONS

5.1 Financial

There are no further financial implications other than those explained above in Section 4.

5.2 Risk and Mitigations

There is a risk that investments in the Aegon Asset Management Fund may reduce in value due to market or investment performance. This risk cannot be fully mitigated; however, it is being managed by the selection of a Fund Manager with a clear objective of preserving capital values while aiming to produce returns in line with the benchmark.

5.3 Integrated Impact Assessment

There is no impact or relevance to Equality Duty or the Fairer Scotland Duty for this report. This is a routine financial monitoring report which forms part of the governance of the management of the Common Good Funds. Nevertheless, a light touch assessment has been conducted and this will be published on SBC's Equality and Diversity Pages of the website as in doing so, signifies that equality, diversity and socio-economic factors have duly been considered when preparing this report.

5.4 Sustainable Development Goals

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life and improvements in local amenities and nurturing of local talent. The potential improvement in levels of income through the use of the new investment fund will act to make the Common Good Fund more sustainable in the future.

5.5 Climate Change

There are no effects on climate change arising from the proposals contained in this report.

5.6 Rural Proofing

There are no effects on rural proofing arising from the proposals contained in this report.

5.7 Data Protection Impact Statement

There are no personal data implications arising from the proposals contained in this report.

5.8 Changes to Scheme of Administration or Scheme of Delegation

There are no changes required to the Scheme of Administration or Scheme of Delegation arising from the proposals contained in this report.

6 CONSULTATION

- 6.1 The Chief Legal Officer (including as Monitoring Officer), the Chief Officer Audit and Risk, Director (People Performance & Change), the Clerk to the Council and Communications have been consulted and their appropriate comments have been incorporated into this report.

Approved by

Suzy Douglas
Acting Chief Financial Officer

Author(s)

Suzy Douglas	Acting Chief Financial Officer - Tel:01835 825881
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Background Papers:

Previous Minute Reference: Selkirk Common Good Committee 13 February 2023

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. We can also give information on other language translations as well as providing additional copies.

Contact us at Pension & Investments, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA. Tel: 01835 824000 Fax: 01835 825166
Email: t&cteam@scotborders.gov.uk

**SELKIRK COMMON GOOD FUND
ACTUAL INCOME AND EXPENDITURE 2022/23 AND 2023/24**

APPENDIX 1

	Actuals at 31/03/23	Full Year Approved Budget 2022/23	Over/ (Under) Spend 2022/23	Full Year Approved Budget 2023/24	Full Year Projected Out-turn 2023/24	Full Year Projected Over/ (Under) Spend 2022/23	Para Ref	Comments
	£	£	£	£	£	£		
Property Income								
Rental Income	(62,470)	(63,731)	1,261	(63,731)	(63,731)		4.2	
Scottish Water – South Common	(23,489)	0	(23,489)	0	0			
Non-Property Related Income								
Interest on Cash deposited with Council	(1,188)	(50)	(1,138)	(50)	(50)		4.3	
Investment Funds – Dividends Rec'd	(12,359)	(11,921)	(438)	(11,940)	(11,940)		4.3	Est 5% return
Realised Gain on Disinvestment	0	0	0	0	0		4.3	
Other Income	(233)	(260)	27	(260)	(260)		4.3	
Total Income	(99,739)	(75,962)	(23,777)	(75,981)	(75,981)			
Property Costs – General	24,679	27,495	(2,816)	25,500	25,500		4.4	
Grants & Other Donations	16,845	20,650	(3,805)	18,150	18,150		4.5	3 year average
Central Support Service Charge	11,759	11,759	0	11,994	11,994		4.6	Subject to review
Depreciation								
Depreciation Charge	139,276	110,081	29,195	110,081	139,276	29,195	4.7	
Contribution from Revaluation Reserve	(139,276)	(110,081)	(29,195)	(110,081)	(139,276)	(29,195)	4.7	
Net impact of Depreciation on Revenue Reserve	0	0	0	0	0	0		
Total Net (Surplus)/Deficit for year	(46,456)	(16,058)	(30,398)	(20,337)	(20,337)	0		

BALANCE SHEET VALUE AS AT 31 MARCH 2023

	Opening Balance at 01/04/22 £	Movement in Year £	Closing Balance at 31/03/23 £	Projected Closing Balance at 31/03/24 £
Fixed Assets				
Land & Buildings	4,045,900	(139,276)	3,906,624	3,767,348
Moveable Assets	1,500	0	1,500	1,500
Total Fixed Assets	4,047,400	(139,276)	3,908,124	3,768,848
Capital in Investment Funds				
Investment Fund Book Value	258,588	297	258,885	259,182
Unrealised Gains/(Loss)	1,319	(31,930)	(30,611)	(30,611)
Market Value	259,907	(31,633)	228,274	228,571
Current Assets				
Debtors	7,794	384	8,178	8,178
Cash deposited with SBC	57,102	33,944	91,046	111,086
Total Current Assets	64,896	34,328	99,224	119,264
Current Liabilities				
Creditors	(12,065)	12,065	0	0
Receipts in Advance	(486)	(234)	(720)	(720)
Total Current Liabilities	(12,551)	11,831	(720)	(720)
Net Assets	4,359,652	(124,750)	4,234,902	4,115,963
Funded by: Reserves				
Revenue Reserve	(136,327)	(46,456)	(182,783)	(203,120)
Capital Reserve	(196,319)	31,930	(164,388)	(164,389)
Revaluation Reserve	(4,027,006)	139,276	(3,887,730)	(3,748,454)
Total Reserves	(4,359,652)	124,750	(4,234,902)	(4,115,963)

PROPERTY PORTFOLIO PERFORMANCE FOR 2022/23
(Actual income to 31 March 2022 and projected 2023/24)

Rental Income – Land & Buildings	2022/23			2023/24	
	Approv'd Budget	Actuals	Actuals Net (Return) /Loss	Approved Budget	Projected Net (Return /Loss)
	£	£	£	£	£
The Green Hut	(2,350)	(2,350)	(2,181)	(2,350)	(2,350)
Town Hall Clock	0	0	0	0	0
Pant Well Monument	0	0	277	0	0
Victoria Hall Caretakers Flat	0	0	0	0	0
Victoria Hall	0	0	25	0	0
Pringle Park	0	0	3	0	0
Victoria Park Pavilion site	(200)	(200)	(200)	(200)	(200)
Pringle Park Play Area	0	0	0	0	0
Selkirk Golf Course	0	(110)	(110)	0	0
South Common Farm	(9,500)	(9,500)	(9,377)	(9,500)	(6,000)
Smedheugh Farm	(23,500)	(23,500)	(10,770)	(23,500)	(20,000)
Selkirk Hill Grazings	(410)	(410)	9,590	(410)	9,590
Linglie Farm	(7,300)	(7,300)	(7,399)	(7,300)	(3,800)
Victoria Park & Caravan Site	0	0	25	0	0
26 Market Place	(4,160)	(4,160)	(3,358)	(4,160)	(4,160)
28 Market Place	(5,600)	(4,229)	(4,095)	(5,600)	(5,600)
Selkirk Town Hall	0	0	120	0	0
South Common Plantations	0	0	0	0	0
Smedheugh Farm Shootings	(200)	(200)	(200)	(200)	(200)
Smedheugh Plantations	0	0	0	0	0
Linglie Plantations	0	0	0	0	0
Linglie Farm Shootings	0	0	0	0	0
Linglie Mast Site	(10,311)	(10,311)	(10,311)	(10,311)	(10,311)
South Common Farm Shootings	(200)	(200)	(200)	(200)	(200)
Bog Park Recreation Area	0	0	0	0	0
Shawburn Amenity Ground	0	0	0	0	0
Shawburn Toll Embankment	0	0	0	0	0
Bog Park Playground	0	0	0	0	0
Victoria Park Play Area	0	0	0	0	0
Civic Amenity Site	0	0	0	0	0
Rosebank Quarry Former Tip Site	0	0	0	0	0
Rosebank Quarry Play Area	0	0	0	0	0
Shawpark Road Development Site	0	0	0	0	0
River Ettrick Salmon Fishing Right	0	0	0	0	0
Sir Walter Scott Statue	0	0	370	0	0
Fletchers Memorial	0	0	0	0	0
Property Expenditure General	0	0	0	0	5,000
Total	(63,731)	(62,470)	(37,791)	(63,731)	(38,231)

PROPERTY PORTFOLIO PERFORMANCE FOR 2022/23
(Actual expenditure to 31 March 2023 and projected to 2023/24)

Property Expenditure – Land & Buildings	2022/23				2023/24
	Approv'd Budget	Actual (Repair & Maint)	Actual (Other)	Actual Total	Approved Budget
	£	£	£	£	£
The Green Hut	0	120	49	169	0
Town Hall Clock	0	0	0	0	0
Pant Well Monument	0	240	37	277	0
Victoria Hall Caretakers Flat	0	0	0	0	0
Victoria Hall	0	0	25	25	0
Pringle Park	0	3	0	3	0
Victoria Park Pavilion site	0	0	0	0	0
Pringle Park Play Area	0	0	0	0	0
Selkirk Golf Course	0	0	0	0	0
South Common Farm	0	0	123	123	3,500
Smedheugh Farm	3,835	12,631	99	12,730	3,500
Selkirk Hill Grazings	10,000	10,000	0	10,000	10,000
Linglie Farm	0	1,184	(1,283)	(99)	3,500
Victoria Park & Caravan Site	0	0	25	25	0
26 Market Place	0	819	(17)	802	0
28 Market Place	0	0	134	134	0
Selkirk Town Hall	0	120	0	120	0
South Common Plantations	0	0	0	0	0
Smedheugh Farm Shootings	0	0	0	0	0
Smedheugh Plantations	5,000	0	0	0	0
Linglie Plantations	0	0	0	0	0
Linglie Farm Shootings	0	0	0	0	0
Linglie Mast Site	0	0	0	0	0
South Common Farm Shootings	0	0	0	0	0
Bog Park Recreation Area	0	0	0	0	0
Shawburn Amenity Ground	0	0	0	0	0
Shawburn Toll Embankment	0	0	0	0	0
Bog Park Playground	0	0	0	0	0
Victoria Park Play Area	0	0	0	0	0
Civic Amenity Site	0	0	0	0	0
Rosebank Quarry Former Tip Site	0	0	0	0	0
Rosebank Quarry Play Area	0	0	0	0	0
Shawpark Road Development Site	0	0	0	0	0
River Ettrick Salmon Fishing Right	0	0	0	0	0
Sir Walter Scott Statue	0	0	370	370	0
Fletchers Memorial	0	0	0	0	0
Property Expenditure General	8,660	0	0	0	5,000
Total	27,495	25,117	(438)	24,679	25,500

PROPERTY PORTFOLIO VALUATION FOR 2022/23
(Actual property valuation to 31 March 2023 and projected 31 March 2024)

Fixed Assets – Land & Buildings	Net Book Value at 01/04/2022	Revised Depn Charge 2022/23	Net Book Value at 31/03/23	Project'd Depn Charge 2023/24	Project'd Net Book Value at 31/03/24
	£	£	£	£	£
The Green Hut	33,000	0	33,000	0	33,000
Town Hall Clock	0	0	0	0	0
Sir Walter Scott Statue	0	0	0	0	0
Fletchers Memorial	0	0	0	0	0
Pant Well Monument	0	0	0	0	0
Victoria Hall Caretakers Flat	60,000	(4,909)	55,091	(4,909)	50,182
Victoria Hall	915,000	(68,310)	846,690	(68,310)	778,380
Pringle Park	0	0	0	0	0
Victoria Park Pavilion site	4,000	0	4,000	0	4,000
Pringle Park Play Area	0	0	0	0	0
Selkirk Golf Course	152,000	0	152,000	0	152,000
South Common Farm	445,000	(7,181)	437,819	(7,181)	430,638
Smedheugh Farm	1,100,000	(23,235)	1,076,765	(23,235)	1,053,530
Selkirk Hill Grazings	36,000	0	36,000	0	36,000
Linglie Farm	720,000	(7,727)	712,273	(7,727)	704,546
Victoria Park & Caravan Site	0	0	0	0	0
26 Market Place	35,102	(4,514)	30,588	(4,514)	26,074
28 Market Place	44,300	(5,714)	38,586	(5,714)	32,872
Selkirk Town Hall	154,998	(17,686)	137,312	(17,686)	119,626
South Common Plantations	9,000	0	9,000	0	9,000
Smedheugh Farm Shootings	1,000	0	1,000	0	1,000
Smedheugh Plantations	35,000	0	35,000	0	35,000
Linglie Plantations	22,500	0	22,500	0	22,500
Linglie Farm Shootings	3,250	0	3,250	0	3,250
Linglie Mast Site	88,000	0	88,000	0	88,000
South Common Farm Shooting	1,000	0	1,000	0	1,000
River Ettrick Salmon Fishing Rights	750	0	750	0	750
Bog Park Recreation Area	0	0	0	0	0
Shawburn Amenity Ground	40,000	0	40,000	0	40,000
Shawburn Toll Embankment	0	0	0	0	0
Bog Park Playground	0	0	0	0	0
Victoria Park Play Area	0	0	0	0	0
Selkirk Swimming Pool (Live Borders)	0	0	0	0	0
Civic Amenity Site	114,000	0	114,000	0	114,000
Rosebank Quarry Former Tip Site	0	0	0	0	0
Rosebank Quarry Play Area	0	0	0	0	0
Shawpark Rd Development Site	32,000	0	32,000	0	32,000
Total	4,045,900	(139,276)	3,906,624	(139,276)	3,767,348

Fixed Assets – Moveable Assets	Net Book Value at 31/03/23
	£
Silver Arrow Display Case	1,500
Haining Painting	0
Arts & Artefacts – held in locations below:	0
<u>Selkirk Courthouse</u>	
Ceremonial & Related Items:	
Provosts Badge & Chain	
Treasurer’s Badge & Chain	
Baillies Badges & Chains	
Burgess Cup; Burgess Roll	
Silver Cup & Cover	
<u>Sir Walter Scott’s Courtroom</u>	
Ceremonial & Related Items:	
Copy of Royal Charter	
Framed Air View Map of Burgh of Selkirk	
Framed List of House holders in Selkirk, 1873	
Certificate of Matriculation of the Arms of the Royal burgh of Selkirk	
Ceremonial Burgh hallberds	
Paintings & Photographs:	
James Hogg “the Ettrick Shepherd”	
After the Battle of Philiphaugh	
Flowers of the Forest (or Return from Flodden)	
The Legend of Ladywoodedge	
Yarrow Valley	
Selkirk: memories of Flodden	
Thomas Anderson, surgeon, Selkirk	
Henry Scott Anderson, MD, Provost 1868 - 80	
Sir Walter Scott (7)	
Framed photograph of Andrew Lang	
Copy engraving of Mungo Park	
Engraving of Robert Burns	
Conferment of the Freedom of Selkirk on the Royal Company of Archers, 1971	
Conferment of the Freedom of Selkirk on the Duke of Buccleuch and earl Home, 1963	
Conferment of the Freedom of Selkirk on the Kings own Scottish Borderers, 1953	
Dance of the Fairies, 1935	
Engraving- Prince Leopold of Belgium	
Handwritten Letters:	
Letters from Walter Scott’s daughter Charlotte	
Letter from Sir Walter Scott	
Letters from Andrew Lang	
Letter from Mungo Park	
Signed copy of “Nithsdale”	
Other items:	
Bust of Sir Walter Scott	
Shield (2)	
Total	1,500

Fixed Assets – Land & Buildings (owned by the Common Good Fund but not included in the Balance Sheet)	Net Book Value at 01/04/23 £
Selkirk Swimming Pool (Live Borders)	1,170,500
Total	1,170,500

INVESTMENTS EXTERNALLY MANAGED

Cost of Investment	Units	£
Aegon Asset Management Investment (February 2018)	168,040	181,938
Aegon Asset Management Investment (March 2018)	46,331	50,000
Aegon Asset Management Investment (August 2018)	69,335	75,000
Aegon Asset Management Disinvestment (March 2019)	(37,216)	(40,294)
Aegon Fund Rebate – (2018-2019)	290	313
Aegon Asset Management Disinvestment (June 2019)	(36,052)	(39,033)
Aegon Fund Rebate – (2019-2020)	184	204
Aegon Fund Rebate – (2020-2021)	213	214
Aegon Asset Management Investment (September 2021)	27,076	30,000
Aegon Fund Rebate – (2021-2022)	224	246
Aegon Fund Rebate – (2022-2023)	305	297
Total Invested to 31 March 2023	238,730	258,885

Value of Investment	£
31 March 2018	231,938
31 March 2019	269,040
31 March 2020	193,744
31 March 2021	230,380
31 March 2022	259,907
30 June 2022	231,187
30 September 2022	216,649
31 December 2022	228,829
31 March 2023	228,273
Increase/(Decrease) from Total Cash Invested	(30,611)

Return on Investment from inception	Capital Return %	Total Return %
to 31 March 2018	-0.30	
to 31 March 2019	+3.86	+9.41
to 31 March 2020	-15.16	-5.98
to 30 June 2020	-8.52	+2.76
to 30 September 2020	-7.91	+4.83
to 31 December 2020	-0.61	+14.09
to 31 March 2021	+0.78	+16.84
to 30 June 2021	+1.10	+18.71
to 30 September 2021	+0.36	+19.52
to 31 December 2021	+3.93	+25.02
to 31 March 2022	+0.68	+22.56
to 30 June 2022	-10.46	+10.70
to 30 September 2022	-16.12	+5.84
to 31 December 2022	-11.43	+12.81
to 31 March 2023	-11.69	+13.46

Integrated Impact Assessment (IIA)

Part 1 Scoping

1 Details of the Proposal

Title of Proposal:	MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2023
What is it?	A new Policy/Strategy/Practice <input type="checkbox"/> A revised Policy/Strategy/Practice <input checked="" type="checkbox"/>
Description of the proposal: (Set out a clear understanding of the purpose of the proposal being developed or reviewed (what are the aims, objectives and intended outcomes, including the context within which it will operate).	Quarterly report to Selkirk Common Good Fund on the financial out-turn for 2022/23 and the proposed budget for 2023/24.
Service Area: Department:	Common Good Funds Finance & Regulatory
Lead Officer: (Name and job title)	Suzy Douglas, Acting Chief Financial Officer
Other Officers/Partners involved: (List names, job titles and organisations)	
Date(s) IIA completed:	18/05/2023

2 Will there be any cumulative impacts as a result of the relationship between this proposal and other policies?

Yes / No <i>(please delete as applicable)</i>
If yes, - please state here:

3 Legislative Requirements

3.1 Relevance to the Equality Duty:	
<p>Do you believe your proposal has any relevance under the Equality Act 2010? <i>(If you believe that your proposal may have some relevance – however small please indicate yes. If there is no effect, please enter “No” and go to Section 3.2.)</i></p>	
Equality Duty	Reasoning:
Elimination of discrimination (both direct & indirect), victimisation and harassment. <i>(Will the proposal discriminate? Or help eliminate discrimination?)</i>	Given the subject matter of this assessment, it is not relevant to Equality duty.
Promotion of equality of opportunity? <i>(Will your proposal help or hinder the Council with this)</i>	
Foster good relations? <i>(Will your proposal help or hinder the council s relationships with those who have equality characteristics?)</i>	

3.2 Which groups of people do you think will be or potentially could be, impacted by the implementation of this proposal? (You should consider employees, clients, customers / service users, and any other relevant groups)				
Please tick below as appropriate, outlining any potential impacts on the undernoted equality groups this proposal may have and how you know this.				
	Impact			Please explain the potential impacts and how you know this
	No Impact	Positive Impact	Negative Impact	
All of the protected characteristics including Age, Disability, Gender Reassignment, Marriage or Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex, Sexual Orientation.	X			No impact or relevance. This is a routine monitoring report required as part of good governance of the Common Good Funds
3.3 Fairer Scotland Duty				
This duty places a legal responsibility on Scottish Borders Council (SBC) to actively consider (give due regard) to how we can reduce inequalities of outcome caused by socioeconomic disadvantage when making <u>strategic</u> decisions.				
The duty is set at a strategic level - these are the key, high level decisions that SBC will take. This would normally include strategy documents, decisions about setting priorities, allocating resources and commissioning services.				
Is the proposal strategic? No				
Yes / No <i>(please delete as applicable)</i>				
If No go to Section 4				
If yes, please indicate any potential impact on the undernoted groups this proposal may have and how you know this:				
	Impact		State here how you know this	

	No Impact	Positive Impact	Negative Impact	
Low and/or No Wealth – enough money to meet basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future.				
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure and hobbies				
Area Deprivation – where you live (e.g. rural areas), where you work (e.g. accessibility of transport)				
Socio-economic Background – social class i.e. parents' education, employment and income				
Looked after and accommodated children and young people				
Carers paid and unpaid including family members				
Homelessness				
Addictions and substance use				
Those involved within the criminal justice system				

4 Full Integrated Impact Assessment Required

Select No if you have answered “No” to all of Sections 3.1 – 3.3.

Yes / No (please delete as applicable)

If a full impact assessment is not required briefly explain why there are no effects and provide justification for the decision.

Report is a regular governance report required to ensure good governance of the Common Good Fund. All members of the Fund have equal status under the regulations followed.

Signed by Lead Officer:	Suzy Douglas
Designation:	Acting Chief Financial Officer
Date:	18/05/2023
Counter Signature Service Director	
Date:	

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Common Good Fund: Application Form for 2022/23*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Selkirk Silver Band
Name of your project:	National Brass Band Championships of Great Britain, Cheltenham 2023
The name of the Common Good Fund that you are applying to:	Selkirk

What does your organisation do and who does it support? If appropriate. (max. 100 words)

Tell us what your group does, the activities it undertakes and in what way it benefits the community.

Selkirk Silver Band is one the main features of Selkirk Common Riding, providing musical entertainment at many functions and events leading up to the main day itself.

Other engagements include Lauder Common Riding, Ettrick & Yarrow Show, Scott's Selkirk, a large number of Christmas events around the town and local area such as the Margaret Kerr Unit, Ettrickbridge Village Hall, various residential homes. We provide entertainment around the town on New Year's Day, all of which provide a strong link within the Community.

We also compete in a minimum of 2 contests per year – the Scottish Championships which are held in March, and the Borders Entertainment contest, held in November.

Summarise what you want to use this funding for (max. 100 words)

(i.e. will it increase access, improve quality of life etc.)

The band recently competed in the Scottish Brass Band Championships in Perth where we were crowned Scottish Champions in the 3rd section. This gives us promotion into the 2nd section, and an invitation to compete in the National Brass Band Championships in Cheltenham in September.

We are the only Borders band represented at the Finals.

We have estimated that it is going to cost around £9,000 for the band to compete at the Finals which includes accommodation (£4,500), transport (£2,000), entry fee (£375), music (£90), bandsmen tickets for entry to the venue (28 x £10 = £280), Training Day (£500), conductors fees (£1,500).

Various fundraising events have already been organised to raise funds specifically for Cheltenham such as pop up shops, bake sale, bonus ball. We also receive donations and collections at various concerts and events during the Common Riding season which all goes towards the general running costs of the band i.e music, hall and instrument insurance, electricity, travel costs, transport, instrument repairs etc, therefore we need to raise this additional money to be able to go to Cheltenham.

This is a great experience and a fantastic opportunity for the band to compete in these Championships and represent the Scottish Borders and Scotland.

We would be requesting approximately £1,500 towards the cost

Summarise how the outcomes of the project will be measured/evaluated (max. 100 words)

No matter what the result is on the day, the preparation for this competition brings the band together and gives opportunities to both young and older players who will be competing at an event like this for the first time.

We have a couple of youngsters in the band who are hoping to study music as a career, and this will benefit them greatly.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh (max. 200 words)

Tell us what activities you plan to carry out and how you will deliver it.

This is the first time in the band's history that we have been crowned Scottish Champions, and we have felt a large community spirit since we won back in March. It has also given the band a huge amount of confidence that we can compete at this level and above.

We will hold a public rehearsal in our hall so that local residents can come and listen to us before we perform on the stage at Cheltenham.

Tell us how your project will be sustainable in the future (max. 100 words)

The band gives local children & adults the opportunity to learn musical instruments through our Junior Band and Learners Section which acts as a feeder for the senior band, providing a secure future for Selkirk Silver Band.

We provide a social activity for our members, rehearsing for our 3 annual concerts, contests and various local events.

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
As detailed above	£9,000
Total Expenditure	£9,000
How much would you like from the Common Good Fund?	£1,500 approx
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	Signed & Dated annual Accounts included

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.

Fund	Amount	Purpose
Common Good	£500	Previous trip to Cheltenham

Tell us about your own fundraising or how you have secured other funding for this project.

	Amount	Purpose
Player Contributions	£100 per person	Cover the cost of accommodation
Various fundraising events (pop up shops, bake sale, various other events)		Cover costs of trip to Cheltenham

Contact Name:	Lynne Kemp
Position in Group/Org: (if appropriate)	Committee member
Home Address:	██████████ ██████
Post Code:	██████
Telephone Number:	██████████
Email Address:	████████████████████
Date:	26 th May 2023
Signature:	██████████

Equalities
Do you have an Equal Opportunities Policy or Equality Statement? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Explain how your project complies with the obligations contained in the Equality Act 2010

Public Protection
Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.
We have a designated Child Protection Officer

Permissions

Does your project involve work to a building or land? Yes No

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to Democratic Services, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Email: compap@scotborders.gov.uk Telephone: 01835 825005

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Common Good Fund: Application Form for 2022/23*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Selkirk Royal Burgh Ex Standard Bearers Association
Name of your project:	Selkirk Young Souters Association
The name of the Common Good Fund that you are applying to:	Selkirk Common Good Fund

What does your organisation do and who does it support? If appropriate. (max. 100 words)

The Royal Burgh Ex Standard Bearers Association , help and support Selkirk Common Riding. We have been an Association for over 120 Years.
A sub group was formed within the Association set up by a Group of Ex Standard Bearers in 2010 and headed up by the Late Ex SB Ross Thomson for the Selkirk Young Souters .

Our First Standard Bearer being Adam Nichol who went through this group last year 2022 and also various others from the group have went on to be other casting organisation standard Bearers. Most recently Fleshers SB Struan Legge also a Selkirk Young Souter.

The group was set up to foster the traditions of Selkirk Common Riding for youngsters, but also to help Support them in their passion on Selkirk’s History, Tradition and Singing our Common Riding Songs. The age group is from Primary 7 right through to Under 18.

We have 20 members at present. Any monies raised from the group is Ring fence in Ex Standard Bearers Accounts.

We help various Organisations within the town throughout the year as a group. Most recently we have been helping with the Flower Boxes at the Toll, The Saturday Games litter duty, Ushers at the Ball.

The group has also been present at various functions in the last couple of years helping with glass collecting and the like.

The Royal Burgh Ex Standard Bearers also host a serious of events to support these young men in the Traditions of the Common Riding . Most recently was the Open Day. Where we had Horse riding , Casting and a Sing Song Barbecue in the Barn .

At present they have designed there own Shirt and Tie, Badges and Values and they take great pride on showing there values to the people of Selkirk when out and about



Summarise what you want to use this funding for (max. 100 words)

The Selkirk Young Souters Group has a passion for Anything to do with Selkirk Common Riding .
Especially the position of Royal Burgh Standard Bearer , however the group have evolved over the years and only recently there is a number of youngsters now coming through with good knowledge of Selkirk Common Riding and Being Royal Burgh Standard Bearer and also Casting a Flag for other organisations within the town.
At present the Young Souters have been raising money to enable the kids to get Riding lesson's within the Town, these lessons at present can be anything gup too £40 per hour .
This has become unaffordable in recent years for the parents and children aspiring to be Standard Bearer or indeed Attendant .
We have then in the past raised the money to do a Beach Ride as a group in Niddrie which gives the group the confidence to go on and Ride at the Common Riding which in turn they can then apply to be an Attendant . This is our intention this summer if we can raise the funds.

Summarise how the outcomes of the project will be measured/evaluated (max. 100 words)

The group at present are dependable, reliable and are willing to do any number of jobs to help raise money or Support for their group within the community .
I have seen this group over time mature beyond their years. Pulling together as a group to offer support and help to the community where required.
As a group they are really keen to do things, the recent Open Day Barn Barbecue really where they were all engaging, Sing Common Riding songs was tremendous to see youngsters be proud of their traditions.
This group really are a credit to the town, very much driven by their Passion for the Common Riding and Traditions. They have become a strong working group that have ideas and ambitions for themselves, and the Ex Standard Bearers have been Guiding and Supporting them along the way.
It is hoped this current crop of youngsters continue to be part of the Selkirk Community, Be brought up in the town , Work in the Scottish Borders and live in the Community .



Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh (max. 200 words)

Selkirk Common Riding is the life blood of the Royal Burgh and the Selkirk Ex Standard Bearers Association like all the casting organisation have a huge roll to play to ensure that Selkirk Common Riding continue to Celebrate there Rights , There Privileges and Heritage within the Royal Burgh.

I've particular impressed by this new Group on how they continue to be ambitious but also very keen to help and support the community .

The monies would enable The Selkirk Young Souters to continue raising funds to continue with the Riding lessons. To one day realise there dream of Casting a flag on the Crimson Dias.

Tell us how your project will be sustainable in the future (max. 100 words)

Write here ...

We intend to bring through the Selkirk Young Souters for years to come and Develop their skills not only as Horseman but also as good young kids that are Respectable, Helpful and Polite.

See Young Souter Values they have created themselves.

The continued program of meeting up and working with them will always continue and the Selkirk Ex Standard Bearers remit is to let them Flourish and be part of Selkirk Common Riding in any way possible.

Picture Below 6 Youngsters went on to be Attendant for the Royal Burgh .



Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
Horse Hiring for the Young Souters 3 rides each for the younger ones to get started 6 in Total at £40 per lesson	£720.00
Beach Ride is there Goal , which has been done in the past we have 20 members and the ride will approximately cost £80/£100 per ride including the mini bus up there.	£1600/£2000
Open Day and Barbecue last Year Summer	£500
Page 47 Total Expenditure	£3220.00

How much would you like from the Common Good Fund?	£1000
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.		
Fund	Amount	Purpose
		n/a

Tell us about your own fundraising or how you have secured other funding for this project.		
	Amount	Purpose
Dressed shirt Sponsor	£320.0	To go with there Ties and look smart in Public functions
Various small £50 Donations over the years	£150.00	Pay's for their Ties they receive if they become a member.

Individual/Group/Organisation details:	
Contact Name:	Scott Tomlinson
Position in Group/Org: (if appropriate)	Chairman Ex Standard Bearers Association
Home Address:	████████████████████
Post Code:	██████
Telephone Number:	██████████
Email Address:	████████████████████
Date:	17/05/2023
Signature:	████████████████

Equalities
Do you have an Equal Opportunities Policy or Equality Statement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Explain how your project complies with the obligations contained in the Equality Act 2010
Page 48

Public Protection

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? **Yes** No

If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

Write here...

There are a number of members that are PVG Forms in Place within the organisation.

Permissions

Does your project involve work to a building or land? Yes No

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to Democratic Services, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Email: compap@scotborders.gov.uk Telephone: 01835 825005

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